

BUCKFASTLEIGH TOWN COUNCIL

Minutes of the Planning, Environment and Transport Meeting held on 1st June 2016.

Present: Councillors Janet Jones (Chair), Andy Stokes, Ron Fox, Linus McCloskey, Pam Barrett and Clair Stevens (Town Hall Administrator)

In attendance: A member of the public joined the meeting at 7:15pm.

Part I (Open to the Public)

16/26. **Questions raised by the public:** None

16/27. **Apologies for absence:** No apologies received

16/28. **Declaration of Interests:** None

16/29. **To approve & sign as a correct the Minutes of the Planning, Environment and Transport Committee meeting on Wednesday 4th May 2016.**

Signed by Cllr Janet Jones

16/30. **To approve & sign as correct the Minutes of the Extraordinary Planning, Environment and Transport Meeting held on Wednesday 18th May 2016.**

Signed by Cllr Janet Jones

16/31. **Review of actions from previous meeting.**

Previous actions reviewed.

The Emergency Plan was discussed at length. Cllr Pam Barrett requested a list of all the items held at the Town Hall that are part of the Emergency Plan.

The Plan should be forwarded to the relevant services and personnel. A working party is to be set up to refresh and update the existing plan. Cllr Pam Barrett would like to be able to test scenarios over the summer.

Obtain a snow plan from a town more used to snow.

Action: Judith Hart (Clerk) to arrange.

16/32. **Planning Applications received after Agenda Set:** None

16/33. **Whitecleave Quarry Working Party:** No recent meetings have been held. No update available.

16/34. **Correspondence**

- i) **Response from Devon County Council Neighbourhood Highways Officer in relation to the A38 surface water issues at Dean Prior and Rattery Hill.**
The response was read out to the meeting and it was agreed that this was positive.

16/35. **Items requiring urgent attention:**

- i) **Planning Training**

Stephen Belli, Head of Planning at Dartmoor National Park Authority had sent some suggested dates for a training session with Councillors.

Action: It was agreed that Clair Stevens should email ALL Councillors with the dates to see which date suits everyone.

- ii) **Cllr Pam Barrett would like to express her dissatisfaction to Devon County Council at the finish of the recent pavement works in Plymouth Road. Drains have also been covered.**

Action: Clair Stevens to email Devon County Council to this effect.

- iii) **Cllr Pam Barrett would like a Neighbourhood Plan meeting arranged.**

Action: Judith Hart (Clerk) to email Cllr Simon Rines (Chair of Neighbourhood Plan) to ask when he would be available for a meeting.

Meeting closed at 7.55pm