

WHITECLEAVE QUARRY WORKING PARTY TERMS OF REFERENCE

The first WQWP meeting took place on Thursday 1 October 2015 and was attended by:

Cllr Pam Barrett – Chair

Cllr Ron Fox

Cllr Neil Smith

Cllr Mark Maish

Gillian Orme

Louise Barber

Neil Wells

Kit Buckley

Dan Murphy

Georgina Gilpin

With apologies from Cllr Simon Rines, Cllr Janet Jones and Kathryn Hughes.

The following terms of reference was ratified by the Town Council on 14 October 2015:

1. To provide a place for residents to share information and raise issues or concerns about planning, operations and activities at Whitecleave Quarry directly with their Town Councillors.
 2. To ensure that Town Councillors are fully briefed on issues and able to accurately represent residents views to other relevant bodies and parties and as appropriate.
 3. To enable Town Councillors to ensure that issues, concerns and complaints are raised and dealt with appropriately by the relevant authorities and bodies.
 4. To provide a place for resident's issues and concerns to be centrally co-ordinated and appropriately documented in Town Council records.
 5. To act as a group to request additional information, comments and evidence from other relevant parties.
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- Working party members are limited to Buckfastleigh Parish residents although other relevant individuals, organisations and bodies would be invited to attend as necessary;
 - The working party will maintain notes of discussions for the record and to feedback to the Town Council and other groups as appropriate;
 - The terms of reference and working party operation will be reviewed in April 2016 and revise as appropriate;
 - The working party will meet monthly with the next meeting scheduled for 7.30pm on Wednesday 4 November.